

## Free School Meals and Uniform Allowance Parent checklist for online applications

### **Am I eligible?**



To be eligible you must be in receipt of one of the following:

- Income Support;
- Income Based Jobseeker's Allowance;
- Income Related Employment and Support Allowance;
- Guarantee Element of State Pension Credit;
- Child Tax Credit or Working Tax Credit with an annual taxable household income of £16,190 or less
- Universal Credit with net household earnings not exceeding £14,000 per year;

Or, you are an Asylum Seeker supported by the Home Office Asylum Support Assessment Team (ASAT).

#### What documentation do I need?

When applying, you will be asked to upload proof that you are receiving a qualifying benefit - such as your Tax Credits Award Notice or your Universal Credit Payments breakdown or your Proof of Benefit letter (if you are in receipt of Income Support, Income Based Jobseeker's Allowance, Income Related Employment and Support Allowance or the Guarantee Element of State Pension Credit).

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#### What else do I need?

You will need your National Insurance number; your childrens' names, dates of birth and schools they will be attending; your address, e-mail and telephone number; your bank or building society account and sort code details.

#### **Where do I submit my application?**

You can apply online by visiting our <u>website</u>. After you submit your application it will take up to four weeks to process. You will be contacted if we need any further information.

If you are having any difficulties accessing the website or if you need any help and advice you can contact our dedicated helpdesk on (028) 90 418044 or email mealsanduniform@eani.org.uk

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