The Confederation of Community Groups (Newry & District) Annual Report 2017/18

'The purpose of the Confederation of Community Groups is to support and encourage the development of voluntary action by communities and individuals and in so doing contribute to the creation of a powerful and inclusive community that will influence positive change'.

Confederation of Community Groups
Newry & District

Annual Report 2017 / 2018

CCG Management Committee 2017-2018

Chairperson
David Cunningham Ballinacraig Community Association

Vice Chairperson
Diane Cowan Autism Family Support Group (resigned 26/10/17)
Maureen Ruddy Martin's Lane Community Association

Treasurer
Mary McCamley Carrivemaclone & Lisdrumliska Community Association

Executive Committee Directors:
Kathleen Lowry Greater Linenhall Community Association
David McKenna Mencap
Ewan Morgan Community Restorative Justice
Rosemary McDonnell Citizens Advice Newry, Mourne & Down
Annette Hughes Tí Chulain
Damian McKevitt Newry Rainbow Community
Anne Woods Cedar Foundation
Deirdre Shields Newry Gateway Club

Co-opted Members: Conor Patterson, Mickey Brady, Rosemary Rooney, Gemma Brolly.

Company Information

Registered Office
Ballybot House, 28 Cornmarket, Newry
Co. Down BT35 8BG

Company Secretary
Raymond Jackson

Auditors
Malone Accounting
12 New Street, Newry BT35 6JD.

Solicitors
Ciaran Rafferty, 83 Hill Street, Newry BT34
Bankers
Bank of Ireland, 12 Trevor Hill, Newry

Company Registration No. NI22294
Charity Commission No. NIC101359
Inland Rev. Charity Reference XR40558

Confederation of Community Groups, Ballybot House, 28 Cornmarket, Newry,Co. Down BT35 8BG
Tel: 02830261022 **Website**: www.ccgnewrycommunity.org **Email**: info@ccgnewrycommunity.org

CHAIRPERSON'S FOREWORD

Reflecting on the impact of our services, I am particularly pleased to highlight the services provided to local communities in relation to capacity building and support, engagement and improving governance. In our role as a sub-regional community development network we have also continued to advocate on behalf of the wider community & voluntary sector and to develop and improve partnership working.

We were able to retain core funding from the Department for Communities, Newry Mourne & Down District Council and from the Southern Health & Social Care Trust. To the DfC, NMDDC and SHSCT I offer our sincere thanks. Core funding remains essential for project delivery and the overall sustainability of the Confederation.

In March of this year Gerry Carey, our Volunteer Co-ordinator, suffered a serious accident resulting in a spinal injury requiring long term recovery. We are delighted to see Gerry's remarkable progress to date, we wish him well in his ongoing recovery and hope to see him back as soon as possible.
Earlier in the year Board Member Damian McKevitt advised that he would no longer be able to commit his services to the Board due to other commitments. I would like to record our sincere thanks to Damian for his significant contribution over the past seven years and wish him well for the future.

In commending this report I would like to personally thank my fellow Board members, staff and volunteers and the membership for all their support and co-operation throughout the year. Thanks are also due to our many funders who provide the vital financial support necessary for our work.

David Cunningham, Chairperson, October 2018.

CHIEF EXECUTIVE'S REPORT

Given that 2017/18 saw the completion of our 2015-2018 Strategic Plan I am delighted to report that we were able to meet our strategic aims and objectives by delivering quality projects and services designed to meet an ever increasing demand.

Local delivery is evidenced in the report through our work in the Neighbourhood Renewal Programme, Community Work & Education and in our Older Peoples and Volunteering Programmes. We were able to provide additional training to 60 of our volunteers and to celebrate with 500 community volunteers at our annual "Shining Light" awards event.

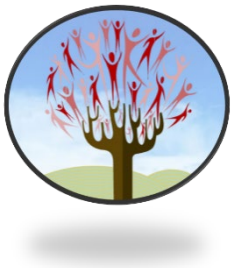
We contributed to social policy development by representation on strategic partnerships, by participating in seminars/conferences and by responding to consultations. We also committed ourselves to the new structures established to strengthen engagement with the community & voluntary sector in the community planning process. We continued to work with local communities, with funders and with our colleagues in the sector in a varied range of programmes (listed in the report) and were able to support groups with Charity registration and reporting, compliance, training, operational plans and sourcing of funds.

We completed the upgrade of our IT system whilst at the same time restricting non-essential expenditure. We continued to provide affordable office accommodation, day care, venue hire and back-office support resulting in generated income equating to approximately 50% of total income.

Finally, I would sincerely like to thank all of the staff, volunteers and Board members for their energy and commitment during the past year.

Raymond Jackson, Chief Executive, October 2018

Supporting Community Development & Local Volunteering



This year as part of the Neighbourhood Renewal programme the CCG continued its support to all Community Associations in the Newry Neighbourhood Renewal area. One of our main areas of work this year has been the review of the groups' Child Protection policies. This was successfully completed and CCG staff are now working with individual groups to assist them in dealing with issues such as bullying and internet safety.

Additionally, we worked with a range of other Community and voluntary groups in the Newry area in sustaining and developing a community infrastructure that can meet the needs of all the local communities. CCG staff attended and provided support at the AGMs of all Community Associations in the Neighbourhood Renewal area as well as those of Autism Families, Ballinacraig CA and Drumcashelone CA.

The CCG assisted the following groups with a review of their governance, effective management procedures and improvements to their volunteering practices:

- Newry Gateway Club
- Bessbrook Youth Club
- Shamrock Youth Club
- Bessbrook Residents & Community Association
- Dungormley & Lir Grove Community Association
- Newry Street Unite
- Sabrina Ryan Foundation
- Newry Rainbow Community
- Camloch Community Association
- Polish Families Community Association
- The DownRight Brilliant Group
- Newry Felons Association
- Ballyholland Sunshine club
- Newry & Mourne Maritime Association
- The Bumps & Babies group

Ethnic Minorities & Irish Travellers

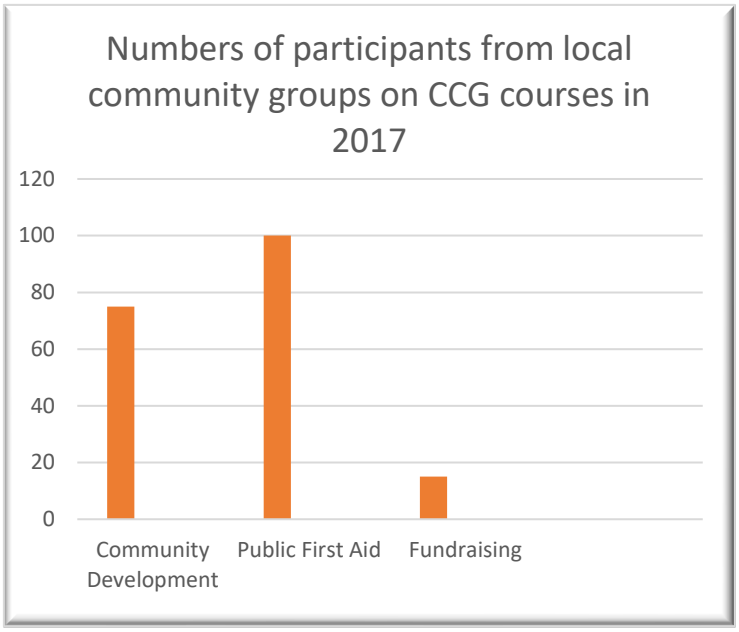
CCG attended meetings of the NMDDC Travellers' Forum and met with staff from the Big Lottery with a view to progressing an application for a pilot programme to enable a full application under the Lottery's "People in the Lead" theme. This work is ongoing.

Throughout the year CCG have worked steadily with the local Polish community to establish what is now called the Polish Families Community Association. The CCG has guided the group through all of the formation stages and this year they registered with the Charity Commission as a charity and successfully applied to the John Moores Foundation to cover their first year's core costs.

Community Training & Education Programmes

CCG Training Courses in 2017

In 2017 CCG delivered some 21 training courses for local community groups details of these are included below:



Training courses for local community groups:

- 7 Community Development courses covering the areas of Charity Commission compliance Committee roles & procedures / GDPR requirements for community groups / Organisational Governance
- 13 courses in Public First Aid
- 1 Fundraising course for community groups

In 2017 CCG also delivered 9 courses to over 60 CCG volunteers in the Good Morning / Good Neighbour, Good Day/ Good Carer and Home Secured projects. Details of these courses are included below:

Training courses for CCG volunteers:

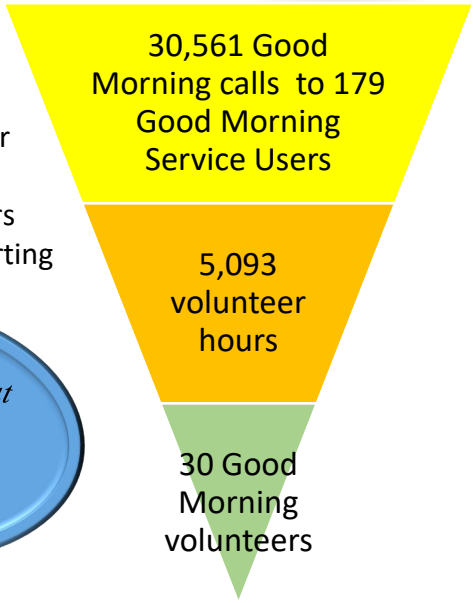
- Volunteer Guidelines & Code of Practice
- GM/GN IT system
- Awareness in Safeguarding Vulnerable Adults
- Dealing with Dementia
- Mental Health First Aid
- IT – Online Connections
- AWARE – Mood Matters for Adults
- Falls Prevention
- Be Positive/Wellness Techniques
- Medical alert System
- Everyday First Aid
- Telephone Communication / Skype Use

Community Sector Training

Older People's Community Projects

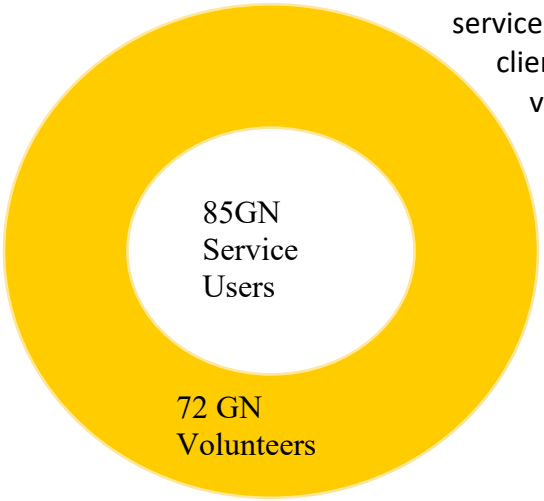
Good Morning Service

In the year 2017/18 the Good Morning service was provided for a total of 179 regular service users. The service made a total of 30,561 Good Morning calls ranging in duration from 5 – 20 minutes to those 179 service users, their families and support workers. This approximates (at an average of 10 minutes per call) to some 5,093 volunteer hours to date spent in talking directly to older people and in supporting their needs.



Good Neighbour Service

During the year 2017/18 period the Good Neighbour service was provided for a total of 85 service users. The service provided on average 1 visit per client per week by our pool of 72 Good Neighbour volunteers. This equates to approximately to 6,708 voluntary hours (at an average of 1.5 hours per visit) spent this year by volunteers in providing face to face support for older people, helping them to live more independently. 54 of our GN volunteers are themselves in the 50+ bracket.



Good Day / Good Carer Service

Good Day Good Carer is a confidential telephone support service for older carers offering ongoing support and a listening ear. This service provides information and advice and signposting to other services. The service is manned by ten trained and dedicated volunteers who provide a weekly or monthly call to 140 carers in the community.

Older People's Community Projects

Home Secured Project

The Home Secured scheme provides security devices to older more vulnerable people who have been the victim of a crime or those living in fear of crime. The service is run by seven volunteers across the Newry Mourne and Down council area providing and fitting a range of locks, alarms and lighting. This year the scheme's volunteers fitted some 4,090 devices. The range and number of devices are outlined in the accompanying Fig 1.

Fig 1
Home Secured
Total Devices
= 4090

2017 / 18 CCG Student Volunteering Programmes

During June, July and August 2017 as part for our annual Student Summer Scheme, in partnership with the Southern Health & Social Care Trust, we recruited and placed 36 volunteers with 15 families of children with a learning disability. All of the 36 young volunteers also participated in a 3-day induction training programme delivered by the CCG where they learned about:

- Guidelines to Volunteering
- Therapeutic Play
- Everyday First Aid
- Child Protection Awareness
- Disability Awareness
- Principles of Good Care

In January / February 2018 we recruited and enrolled 22 students for the CCG's Student Winter Volunteering Scheme. All volunteers were placed in roles within Day Care for older people and Supported Living for adults with learning disability including;

- Donard care Centre
- Shan Lieve Supported Living
- Slieve Roe House
- Teach Sona / Rainbow Club

HSC Southern Health and Social Care Trust
Quality Care - for you, with you

All students on our Summer & Winter programmes were registered as part of the Millennium Volunteer programme and their hours on the CCG's programme contributed to their Millennium Volunteering award.

The Patricia Graham 'Shining Light' Community Volunteering Awards 2017

Each year the *Patricia Graham 'Shining Light' Community Volunteering Awards* provide an opportunity for local groups & voluntary organisations, along with statutory and private sector representatives, to acknowledge the contribution made by local volunteers to our communities. Pictured in the following pages are the award recipients and some of the five hundred strong gathering of people who attended the celebration which was held on Friday 2nd June 2017 in the Canal Court Hotel, Newry.

The Patricia Graham 'Shining Light' Community Volunteering Awards 2017

CCG Partnership Working

DHH Pathfinder Group

In September CCG responded to a SHSCT/PHA community consultation regarding Daisy Hill Hospital (DHH) Emergency Department and attended a related Community Forum meeting. Following on from this CCG staff facilitated a further community /voluntary sector meeting, sourced nominations from the sector to sit on the DHH Pathfinder Group and sub-groups and provided recommendations to Dr Anne Marie Telford (DHHPG Chair). CCG hosted a follow up Community Forum in relation to the Daisy Hill Hospital Pathfinder Group in November and continue to provide support to the Group

Charity Regulation and Good Governance

In 2017 CCG supported the following groups with Charity Registration and in complying with Charity regulation:

- Barcroft C.A.
- Martin's Lane C.A.
- Carnagat C.A.
- Linenhall C.A.
- Drumalane& Quayside Close C.A.
- Meadow & Armagh Road C.A.
- Bessbrook Community Residents
- Newry Felons Association
- Three Ways C.A.
- Ballybot C.A.
- Newry Maritime Association
- Dungormley & Lir Grove
- Shamrock Youth Club

Fresh Start – Women in Community Transformation (WICT)

In May 2017 CCG promoted and hosted a DfC / DoJ stakeholder early engagement event at Ballybot House for a future Women's Programme under the Fresh Start Agreement. The programme was officially launched later in the year and CCG facilitated meetings with Co-operation Ireland for the Women in Community Transformation programme (WICT) initiative at Ballybot House on 13th December and 24th January. CCG is currently assisting Co-operation Ireland in delivery of the programme at local level.

Economic Development

CCG attended Newry Chamber of Commerce & Trade Board meetings and sub group meetings throughout the year and assisted at their EGM (June 17) at which our recommended new Articles of Association were adopted. We continue to attend Commerce & Trade Council meetings and took part in a Brexit meeting at Town Hall in Feb 18. We also attended the quarterly "Greater Newry Vision Partnership" meetings (hosting a number of these at BBH).

CCG Partnership Working

Economic Development contd;
We continue to partner NMDDC and have attended regular "Purple Flag" meetings which is a body set up to secure international accreditation and promotion of Newry City's Night time economy. We met with the new NIO Minister and Undersecretary of State (Lord Borne) at BBH in July 17 during a visit to Newry. CCG staff were able to provide him with an update on Community Development in the local area, core funding, issues affecting the community & voluntary sector and Brexit implications.

Community Places NI / Community Transport
We attended Board meetings of Community Places who provide independent advice and support to individuals and groups in relation to planning, engagement and community planning. We also attended Newry & Mourne Community Transport Board meetings and Transport stakeholders meetings in Dungannon and Craigavon (July 17) re Integrated Transport Strategy

Health & Wellbeing:
We co-chaired the Wellbeing in Action Partnership (WAP) throughout the period at various venues and organised and facilitated Homelessness sub-group meetings at BBH in Dec 17 and Jan 18. These meetings included members from community & voluntary sector, NMDDC, MLAs and Member of Parliament. Further outreach was made to the Polish consul, Salvation Army, BIDS, NIHE and Newry Chamber of Commerce & Trade. Leading on from this we were asked to join a newly formed NIHE "Locality Group" tackling homelessness in Newry (First meeting held Jan 18). A street count of homeless people was undertaken (March 18). NMDDC have also formed a Housing Symposium to address lack of social and affordable housing.

Neighbourhood Renewal (NR)
We continue to act as Lead Partner for NMDDC in delivering the Capacity Building & Support element of this programme to nine Community Associations in the Newry city area. CCG staff attended bi-monthly NR Partnership meetings, monthly sub group meetings, Action Planning days and Fund Raising events throughout the period and met with the NR coordinator in May 17 to discuss an exit / continuation strategy for the programme.

Community Planning & Engagement:
CCG Board & staff attended the quarterly Community & Voluntary Strategic Stakeholders and Newry City DEA Forum throughout the period and also attended a Community Planning Workshop in Newcastle (Sep 17) to promote greater connectivity between DEAs and Thematic Groups. We attended the launch of the NMDDC Community Plan and Delivery Plans in Downpatrick (In Oct 17). CCG submitted recommendations for NMDDC's strategic actions and "Health & Wellbeing" draft templates, and provided further recommendations for NMDDC "Performance Improvement". CCG conducted an on-line survey of community and voluntary groups in Crotlieve, Newry and Slieve Gullion DEAs.

CCG Partnership Working

Seminars & Consultations

CCG hosted / attended the following seminars:

- In collaboration with CDHN and the NI Human Rights Consortium hosted a seminar at BBH in September 17 focusing on Brexit and its potential effects on Human Rights. The seminar was well attended by many small organisations including representatives of the Polish Families Community Association.
- A joint HSCB / SHSCT "Procurement Awareness" seminar at NMEA in May 17 to discuss changes to procurement / SLA delivery and E tendering.
- A PHA consultation & workshop in Nov 17 in relation to the development of a Framework to support Community Development initiatives.
- Met with staff from the NI Council for Integrated Education in Nov 17 and facilitated them to make a presentation to the NMDDC Newry DEA Community Forum in February 2018.
- Hosted a Universal Credit Training seminar at Ballybot House in January 2018 in partnership with CAB. We intend to provide on-line facilities for claimant's registration and applications while CAB provide advice and support.
- Submitted a response to DfI's consultation on minibus driver's licence and section 10B permits in Nov 17.
- Engagement event and further response to DfI's consultation relating to the proposals for Newry southern relief road in December 2017.
- Hosted a consultation with Andy Hall (Big Lottery) in January 2018 in relation to future BIG Lottery Funding of local groups.
- Seminar on Participative Budgeting which was co-facilitated by Community Places and NMDDC in March 2018.

Other partnerships:

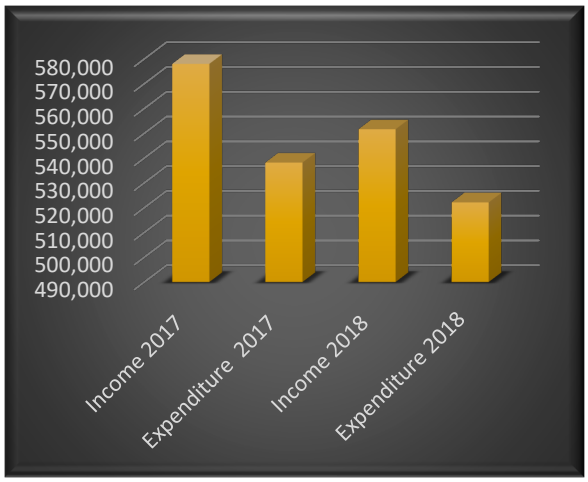
- N&M Policing & Community Safety Partnership
- Newry & Mourne Community Transport
- Community Development Network Forum
- Volunteer Now
- N&M Drugs & Alcohol Partnership
- N&M Play Partnership
- NMDDC Traveller Forum
- Community Sector Training
- Good Morning NI
- Mental Health Forum
- Children & Young People's Partnership (CYPSP)
- Housing Community Network
- N&M Orana Surestart
- NMDDC Age Friendly Initiative

Finance & Services

Finance

Total income for the year ended 31st March 2018 was £551,662 which was £26,406 less than that of the comparative figure (£578,068) for the period ended 31st March 2017. There was a reduction in Revenue funding from both Generated income and Grant income (relating mainly to Room Hire, Refreshment & Catering and the completion of Reach programme and capital programme respectively).

Total Expenditure reduced from £538,220 last year to £522,153 in this period resulting in an overall surplus of £29,509. We were able to reduce expenditure on our Ballybot House & An Stóras premises while at the same time completing the upgrade of our IT equipment. All non-essential expenditure was restricted resulting in a positive cash-flow throughout the period without the need to seek any loan or overdraft facilities.



Income streams derived from office and day-care accommodation, venue hire, back office support and resource centre equated to 50% of total income with surplus income used to offset deficits within the General Management Account and Neighbourhood Renewal Project. Despite the significant contributions made towards long term sustainability the continuing support in the form of core funding from DfC (Community Investment Fund), NMDDC (Community & Voluntary Service Level Agreement) and SHSCT (Older Peoples Programme) has been, and will continue to be, essential in supporting CCG to deliver its varied projects and activities in the challenging financial times ahead.

The Finance & Services team continue to discharge their duties in strict accordance with accounting policies and our audit has been prepared in line with the provisions of the Companies Act 2006 and the Statement of Recommended Practice (SORP) "Accounting & Reporting by Charities". Our Financial and Governance Controls continue to be deemed "Robust" (this is the lowest risk status as certified by the DfC's Voluntary & Community Unit).

Conference, Retail, Day-care and Office Accommodation at Ballybot House & An Stóras

Retail, Day-care, Office accommodation, Venue Hire and Conference facilities remained a vital source of income throughout the year. We were delighted to attract P.J. Toal (Counsellor) in January 2018 and continued to use all available space for our own programmes, for storage and for additional venue hire facilities securing 90% occupancy within BBH and 100% within An Stóras throughout the period.

Finance & Services

Additional Services Provided:

- Help to establish financial systems & applications for funding
- Assistance with salaries and wages
- Advice on recruitment & selection procedures
- Guidance on charitable law & constitutions
- Charity Commission - Registration and Reporting
- Top of the range conference & meeting facilities.
- Compliance with Funding & Legal requirements and computation of claims information.
- Compliance with Health & Safety Legislation and Risk Assessments.
- Resource Centre operations including; printing, photocopying, booklets, binding, reprographic services, fax, e-mail, internet etc.

Statement of financial activities (including income and expenditure account) for the year ended 31 March 2018

	Restricted Funds £	Unrestricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Incoming resources				
Incoming resources from generated funds				
Activities for generating funds:				
Bank Interest		237	237	18
Other Income		293,630	293,630	304,444
Incoming Resources from charitable activities				
Grants (less deferred income)	230,614	27,181	257,795	273,606
Total incoming resources	**230,614**	**321,048**	**551,662**	**578,068**
Resources Expended				
Charitable activities	222,210	70,655	292,865	290,255
Governance costs	9,472	219,816	229,288	247,965
Total resources expended	**231,682**	**290,471**	**522,153**	**538,220**
Net incoming (outgoing) resources for the year before transfers	(1,068)	30,577	29,509	39,848
Transfers between funds				
Net movement of funds in year	(1,068)	30,577	**29,509**	**39,848**
Reconciliation of funds				
Total funds brought forward	846,528	1,468,441	**2,314,969**	**2,275,121**
Total funds carried forward	**845,460**	**1,499,018**	**2,344,478**	**2,314,969**
Statement of Total Fund Movement				
Total recognised funds relating to the year			29,509	39,848
Total recognised surplus since last annual report			**29,509**	**39,848**

Finance & Services

Balance Sheet at 31 March 2018

	Note	2018	2017
		£	£
Tangible Fixed Assets			
Tangible Fixed Assets	2	**2,106,687**	**2,109,764**
Current Assets			
Debtors	3	**55,302**	**35,907**
Cash at bank		**277,765**	**249,558**
		333,067	**285,465**
Liabilities falling due within one year	4	**95,276**	**80,259**
Net Current (Liabilities)/ Assets		**237,791**	**205,206**
Net Current Assets		**2,344,478**	**2,314,969**
Liabilities falling due after more than one year			
Capital Grant Reserve	7	**0**	**0**
Net Assets		**2,344,478**	**2,314,969**
Funds			
Restricted Funds		**845,460**	**846,528**
Unrestricted Funds			
General fund		**233,799**	**203,222**
Designated fund		**1,265,219**	**1,265,219**
		2,344,478	**2,314,969**

The Confederation of Community Groups
Funders 2017 / 2018

Community Grants Fund

Financial Assistance / Neighbourhood Renewal Programme

Outbound Telephone Support

Telephone Support / Home Secured

Community Investment Fund

Older People's Community Project and Student Volunteering Scheme

Community Work & Education

Shining Light Awards Sponsors:

Main Sponsor:

Newry Credit Union

Category Sponsors:
Newry Mourne &Down District Council, Haldane Fisher, Newry & Mourne Enterprise Agency, First Derivatives, Clanrye Taxis, Red Rock Training and The Quays, Newry.

Table sponsors:
Maypole Interiors, Barclay Communications, Crash, Quinn Carpets, Solon Security, Rice Office Supplies, Systems & Solutions, Newry Building Supplies, Blue Print Pizza, Buttercrane, ESS, Field Motion, IP Options, New Mourne Trophies, Sainsbury's, McCann & Co. Accountants, Canal Court Hotel, BT, Maura McCourt, AM Rentals and Tesco,